

Instructions

Awarded Ph.D. degree and discontinued Ph.D. education

The universities report all awarded Ph.D.-degrees as well as discontinued Ph.D.-educations to Statistics Denmark

In order to collect all relevant data for the reporting, the universities may in some cases ask the students to answer the attached questionnaire.

- All Ph.D. students, who have discontinued their Ph.D. education at the institution, must be reported.
- Discontinuation may take place in connection with obtaining the Ph.D. degree.
- Discontinuation must also be reported, if the student has discontinued the education without passing the Ph.D. degree. Please note that any breaks due to leave, study periods abroad, sickness leave, are not reported as discontinuation.
- If there is a change of institution, the discontinuation must be reported by the institution from which the transfer takes place.
- Consequently, it is the actual ending of the Ph.D. education at the institution in question, which decides when a discontinuation is to be reported, and not the discharge from the institution.
- Please note that persons, whose thesis has been assessed in accordance with paragraph 15, subsection 2 or subsection 3, must also be reported. In this context, the reporting is effected in connection with completion of the project, either when the Ph.D. degree is granted to the person or if a negative decision is put forward by the assessment committee of the thesis or defence. In these cases also the questionnaire related to the newly enrolled Ph.D. students must be reported.

Further information about the reporting can be obtained by contacting:

Lene Riberholdt, mail: lri@dst.dk og dir.phone: 2360 6218

Eva Lotti Hansen, mail: ebr@dst.dk og dir. phone: 2159 9906

Statistics Denmark, Education

1. Personal information

Content	Code	Comments
Person number	10 digits	If the student has never been allocated with a valid person number, a fabricated person number is stated. This number consists of date, month and year of birth, followed by 3 letters, the first two letters from the forename, followed by the first letter in the last name. The number is concluded with the figure one, if the student is a male or with the figure two, if the student is a female. i.e. DDMMYYxyz1 or DDMMYYxyz2 The valid person number is reported to Statistics Denmark when it has been allocated.
First name(s)		All first name(s) of the student.
Last name		Last name of the student.
Citizenship	Letter code, 2 characters List of codes, see annex 1	The country of which the student is a citizen at the end of the study is stated here.

2. Enrolment information

Please state institution of enrolment as precisely and detailed as possible

Content	Code	Comments
Institutional no.	List of institutions, see annex 2	Annex 2 shows a list of selected institutions under the universities.
Ph.D. school		The name of the Ph.D. school to which the student was attached is stated.
Faculty	1= Natural sciences 2= Engineering/technology 3= Medical sciences 4= Agricultural sciences 5= Social sciences, Jurisprudence 6= Humanities 7= Theology 8= Not split up into faculties	The main area corresponding to the old faculty structure has to be stated. Due to international recognized classifications this old structure must be followed even though the present faculty structure of the university no longer is in accordance with this structure. Consequently, the answer primarily reflects the organizational position of the institute within the faculty structure 1-7 shown. For institutes which are not split into faculties, code 8 is stated.
Institute		If the enrolment institution is split up into institutes, the name of the institute to which the student was attached is stated.

3. Educational arrangement

Content	Code	Comments
Enrolment date	Date format DD-MM-YYYY	Please state date of enrolment at <u>the institution in question</u> . This also applies to students who were previously enrolled with another institution. For students under paragraph 15, section 2, the date of acceptance that the thesis submitted by the student will be subjected to assessment.
Discharge date	Date format DD-MM-YYYY	Please state the date on which the student was discharged from the institution.
First submission date for thesis	Date format DD-MM-YYYY	Date for submission of the Ph.D. thesis is stated. If the thesis has been submitted several times, please state the date for the first submission.
Date for any latest re-submission of thesis	Date format DD-MM-YYYY	If the thesis has been re-submitted several times, please state the last date of submission.
Date for obtained degree	Date format DD-MM-YYYY	It is the Date for the approval of The Danish Academy Council, which is to be stated.
Date for final cessation	Date format DD-MM-YYYY	Date for permanent cessation of education at the institution in question. However, this does not apply to leave. If the student continues the education at another institution and the institution of enrolment is subsequently changed, this discontinuation must also be reported.

4. Ph.D. agreements and approved merit

Content	Code	Comments
Thesis without educational arrangement section 15, subsection 2	Y = Yes N = No	
Thesis without educational arrangement section 15, subsection 3	Y = Yes N = No	
Merit	Y = Yes N = No	
Number of approved months	2-digit	If merit, please state the period of time of an ordinary arrangement that has been approved. The approved merit is stated in number of months.

5. Leave and part-time

Content	Code	Comments
Periods with leave or part-time	Y = Yes N = No	

Period and type of absence

If there are any periods during the enrolment period with part-time or leave, information for the periods of absence is stated. Up to 8 periods of part-time/leave can be stated.

Period of absence – starting date	Date format DD-MM-YYYY	
Period of absence – ending date	Date format DD-MM-YYYY	
Period of absence – type	D = part-time S = sickness leave B = maternity, parental leave O = other types of leave	

6. Stays at institutions and workplaces when receiving education

Please state study visits – and note that, it does not have to be an employment relationship.
Compulsory changes of the environment are also included

Content	Code	Comments
In Denmark		
At the enrolment institution	Y = Yes N = No	
Other public educational or research institutions in Denmark than the enrolment institution	Y = Yes N = No	
Public company/organization in Denmark	Y = Yes N = No	E.g. DONG Energy, KORA
Hospital in Denmark	Y = Yes N = No	Public as well as private
Private educational/ research institution in Denmark	Y = Yes N = No	E.g., The Rockwool Foundation Research Unit
Private company/organization in Denmark	Y = Yes N = No	
Other workplace in Denmark	Y = Yes N = No	
Other workplace in Denmark, please state which		Is the stay at a workplace or institution of another type not mentioned, please state, in detail, the workplace/institution concerned
Abroad		
Abroad	Y = Yes N = No	Please state if there were any stays, e.g. at institutions, companies, organizations and hospitals Participation in meetings and conferences is not included

7. Study periods abroad

Participation in conferences, and similar activities must be excluded

Content	Code	Comments
Study period abroad	Y = Yes N = No	Please note that study period should be reported independent of the duration of the stay. Participation in conferences etc. must be excluded.
If the student has studied abroad, the study periods are stated in greater detail A total of 6 study periods abroad may be stated		
Study periods – Country	Letter code, 2 characters List of codes, see annex 1	
Study periods – starting date	Date format DD-MM-YYYY	
Study periods – ending date	Date format DD-MM-YYYY	
Study periods – type		

8. Title of the thesis

Content	Code	Comments
Title of the thesis		If a thesis has not been submitted, please state the working title of the project.

ANNEX 1		Country code	
Country code		Country code	
AF	Afghanistan	DO	Dominikanske Republik, Den
AL	Albanien	EC	Ecuador
DZ	Algeriet	EG	Egypten
AS	Amerikansk Samoa	SV	El Salvador
AD	Andorra	CI	Elfenbenskysten
AO	Angola Herunder Cabinda	ER	Eritrea
AI	Anguilla	EE	Estland
AQ	Antarktis	ET	Etiopien
AG	Antigua og Barbuda	FK	Falklandsøerne
AR	Argentina		Fiji
AM	Armenien		Filippinerne
AW	Aruba		Finland
AZ	Aserbajdsjan		Forenede Arabiske Emirater, De
AU	Australien		Frankrig
BS	Bahamas	FO	Færøerne
	Bahrain	GA	Gabon
	Bangladesh		Gambia
	Barbados		Georgien
	Belarus		Ghana
	Belau		Gibraltar
	Belgien		Grenada
	Belize		Grækenland
	Benin		Grønland
	Bermuda		Guam
BT	Bhutan	GT	Guatemala
BO	Bolivia	GN	Guinea
BA	Bosnien-Hercegovina	GW	Guinea-Bissau
BW	Botswana	GY	Guyana
BV	Bouvet øen	HT	Haiti
BR	Brasilien		Honduras
BN	Brunei		Hongkong
BG	Bulgarien	IN	Indien
BF	Burkina Faso		Indonesien
MM	Burma		Irak
BI	Burundi		Iran
KH	Cambodja		Irland
	Cameroun		Island
	Canada		Israel
	Caymanøerne		Italien
	Centralafrikanske Republik, Den	JM	Jamaica
	Ceuta		Japan
	Chile		Jomfruøer, De Amerikanske
	Cocosøerne (Keelingøerne)		Jomfruøer, De Britiske
	Colombia		Jordan
	Comorene		Juleøen
CG	Congo	CV	Kap Verde
CD	Congos demokratiske republik		Kasakhstan
CK	Cookøerne		Kenya
CR	Costa Rica		Kina
CU	Cuba		Kirgisistan
CY	Cypern		Kiribati
DK	Danmark		Kosovo
	De Amerikanske Jomfruøer		Kroatien
	De Britiske Jomfruøer		Kuwait
	De Forenede Arabiske Emirater	LA	Laos
	De Nederlandske Antiller		Lesotho
	Den Centralafrikanske Republik		Letland
	Den Dominikanske Republik		Libanon
	Den Tidligere Jugoslaviske Republik Makedonien		Liberia
	Djibouti		
	Dominica		

LY	Libyen
LI	Liechtenstein
LT	Litauen
LU	Luxembourg
MO	Macao
MG	Madagaskar
MK	Makedonien, Den Tidligere Jugoslaviske Republik
MW	Malawi
MY	Malaysia
MV	Maldiverne
ML	Mali
MT	Malta
MA	Marokko
MH	Marschalløerne
MR	Mauretanien
MU	Mauritius
YT	Mayotte
XL	Melilla
MX	Mexico
FM	Mikronesien
MD	Moldavien
MC	Monaco
MN	Mongoliet
XM	Montenegro
MS	Montserrat
MZ	Mozambique
NA	Namibia
NR	Nauru
NL	Nederlandene
AN	Nederlandske Antiller, De
NP	Nepal
NZ	New Zealand
NI	Nicaragua
NE	Niger
NG	Nigeria
NU	Niue
KP	Nordkorea
MP	Nordmarianerne
NF	Norfolk Island
NO	Norge
NC	Ny Kaledonien
OM	Oman
PK	Pakistan
PS	Palæstina
PA	Panama
PG	Papua Ny Guinea
PY	Paraguay
PE	Peru
PN	Pitcairn
PL	Polen
PT	Portugal
QA	Qatar
RO	Rumænien
RU	Rusland
RW	Rwanda
KN	Saint Kitts og Nevis
LC	Saint Lucia
PM	Saint Pierre og Miquelon
VC	Saint Vincent og Grenadinerne
SB	Salomonøerne
WS	Samoa
SM	San Marino
ST	São Tomé og Príncipe

SA	Saudi-Arabien
CH	Schweiz
SN	Senegal
XS	Serbien
SC	Seychellerne
SL	Sierra Leone
SG	Singapore
SK	Slovakiet
SI	Slovenien
SO	Somalia
ES	Spanien
LK	Sri Lanka
YY	Statsløs
GB	Storbritannien
SD	Sudan
SR	Surinam
SE	Sverige
SZ	Swaziland
ZA	Sydafrika
KR	Sydkorea
SY	Syrien
TJ	Tadsjikistan
TW	Taiwan
TZ	Tanzania
TD	Tchad
TH	Thailand
TL	Timor-Leste
CZ	Tjekkiet
TG	Togo
TK	Tokelau
TO	Tonga
TT	Trinidad og Tobago
TN	Tunesien
TM	Turkmenistan
TC	Turks- og Caicosøerne
TV	Tuvalu
TR	Tyrkiet
DE	Tyskland
UG	Uganda
UA	Ukraine
HU	Ungarn
XX	Uoplyst
UY	Uruguay
US	USA
UZ	Usbekistan
VU	Vanuatu
VA	Vatikanstaten
VE	Venezuela
VN	Vietnam
WF	Wallis
YE	Yemen
ZM	Zambia
ZW	Zimbabwe
GQ	Ækvatorialguinea
AT	Østrig
AX	Ålandsøerne
xx	UOPLYST
yy	STATSLØS

ANNEX 2

Extract from the institutional register of institutions at university level

101443	Det farmaceutiske Fakultet
101446	Kunstakademiets Arkitektskole, København
101455	Københavns Universitet
101459	Kunstakademiets Konservatorskole
101530	IT-Universitetet i København
101628	Danmarks Designskole, København
147406	Handelshøjskolen i København
147410	Det Biovidenskabelige fakultet
151409	DTU, Ballerup Campus
151413	AaU, København
173405	Danmarks Tekniske Universitet
219303	Center for Skov, Landskab og Planlægning
265407	Roskilde Universitet
280299	KADK, Det kongelige danske Kunstakademis skoler
280442	DTU, Lyngby Campus
330401	SDU, Slagelse
461416	Syddansk Universitet
461450	SDU, Ingeniøruddannelser
561408	AAU, Esbjerg
561411	SDU, Esbjerg
537406	SDU, Sønderborg
621406	SDU, Kolding
657410	AU, Handels- og Ingeniørhøjskolen
751418	Ingeniørhøjskolen, AU
751422	Handelshøjskolen i Aarhus
751426	Arkitektskolen, Aarhus
751431	Aarhus Universitet
851416	Aalborg Universitet

ANNEX 3

Classification by subject

Naturvidenskab

120 Matematik
125 Datalogi
130 Fysik inkl. biofysik
135 Kemi
140 Geologi
141 Fysisk geografi
142 Kultur geografi
145 Biokemi
150 Biologi
155 Øvrig naturvidenskab

Teknisk videnskab

220 Byggeri, anlæg og transport
225 Elektronik, elektroteknik og kommunikation
230 Maskinkonstruktion og produktionsteknik
235 kemiteknik
240 Materialer
245 Medico-teknik
250 Energi- og miljøteknik
255 Bioteknologi inden for energi og miljø
260 Industriel bioteknologi
265 Nanoteknologi
270 Øvrig teknisk Videnskab

Sundhedsvidenskab

320 Basal medicin
325 Farmaci, farmakologi
330 Klinisk medicin
335 Odontologi
340 Sundhedstjeneste
350 Omsorg
360 Samfundsmedicin og folkesundhed
370 Medicinsk bioteknologi
380 Øvrig sundhedsvidenskab

Jordbrugs- og Veterinærvidenskab

420 Landbrugsplanter og Gartneri
425 Skov- og havebrug
430 Fiskeri
435 Animalsk produktion
440 Veterinærvidenskab
445 Bioteknologi inden for jordbrug
450 Øvrig jordbrugs- og veterinærvidensk.

Samfundsvidenskab

520 Psykologi
525 Nationaløkonomi
530 Erhvervsøkonomi
535 Pædagogik
540 Sociologi inkl. Antropologi/etnografi
545 Retsvidenskab
550 Statskundskab, politologi
555 Byplanlægning og fysisk planlægning
560 Medier og kommunikation
565 Øvrig samfundsvidenskab

Humaniora

620 Historie
625 Arkæologi
630 Sprogvidenskab og filologi
635 Litteraturvidenskab
640 Filosofi og idéhistorie
645 Teologi
650 Musik- og teatervidenskab
655 Kunst- og arkitekturvidenskab
660 Film- og medievidenskab
665 Øvrig humanistisk videnskab

