

Intrastat Multi Text TAB – file format and upload

January 2023

This guide describes how to set up the Multi Text TAB file format, and how to import the file into IDEP.web. Find more guides at www.dst.dk/intraidep-en

The file only contains information about the item number / item lines. Each item number/ item lines must contain a certain number of fields.

How to construct the file format:

ORDER	IDENTIFIER	COMPLETING	LENGTH
1	CVR/VAT NUMBER	The company's CVR/VAT number.	8
2	STATISTICAL PERIOD	Period is specified YYYYMM. E.g. January 2022 = 202201. You can enter multiple periods in the same file.	6
3	FLOW	You can enter both Arrivals (1) and Dispatch (2) in the same file.	1
4	GOODS CODE (*)	The 8-digit goods code, see the CN8 nomenclature at www.dst.dk/varekoder-en .	8
5	PARTNER COUNTRY	See your partner's country code at www.dst.dk/intrastat-en . Country codes consist of two letters. The country code DK must not appear in the file.	3
6	NATURE OF TRANSACTION (*)	See transaction types at www.dst.dk/intrastat-en	2
7	SUPPLEMENTARY UNITS (*)	If the goods code requires it, add additional quantity. If the goods code does not require additional quantity, enter only zeros or spaces.	11
8	NET MASS (*)	Weight of the item in whole kg. Round up to at least 1 kg. If the goods code does not require weight, enter only zeros or spaces.	10
9	INVOICE VALUE	Invoice value in DKK.	11
10	REFERENCE NO.	The internal reference number of the item. If no number, enter zeroes or spaces.	30
11	PARTNER VAT.NO	Partner VAT number (reported for export only).	20
12	COUNTRY OF ORIGIN(*)	Country of origin (reported for export only).	3

(*): For Group 2 – Export, this information is voluntary from February 2023.

New declarants in Group 2 - Export can omit the information from January 2023

Note that the file format **must** contain all fields (1-12). The order or length of the fields must **not** be changed. If the field is optional, it can be left blank.

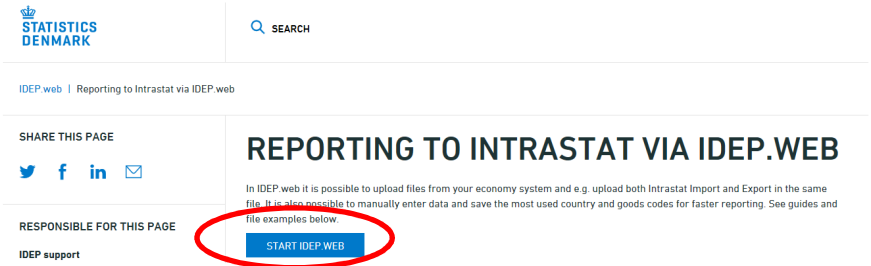
Note: A CN8 goods code requires either net mass or supplementary units. Both columns can be filled out in the Excel file but if a net mass is not required for the goods code, you will not be able to edit the weight information in the lines after uploading data.

The following is an example of the default format of a Multi Text TAB file:

Filer	Rediger	Formater	Vis	Hjælp										
17150413		202201	2	01019000	DE	11	0000000012	000000010000	Reference.	DE185247507	DE			
17150413		202201	2	01019000	DE	11	12	10000	Ref. DE185247507	DE				
17150413		202201	2	01019000	DE	11	0000000012	000000010000	Reference.	DE185247507	DE			
17150413		202201	2	70010091	DE	11	1	10000	Ref. DE185247507	DE				
17150413		202201	1	01019000	DE	11	0000000012	00000000010000	Reference.					
17150413		202201	1	01019000	DE	11	12	10000	Ref. 000000010000	Reference.				
17150413		202201	1	01019000	DE	11	0000000012	000000010000	Reference.					
17150413		202201	1	70010091	DE	11	1	10000	Ref.					

Start IDEP.web

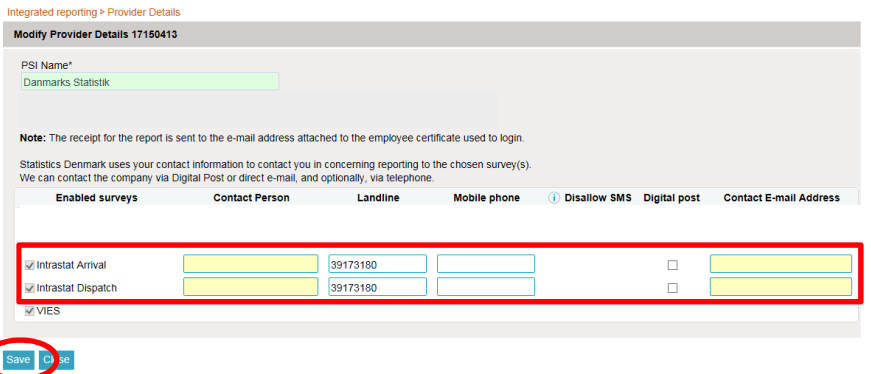
Go to www.dst.dk/intraidep-en and click on **Start IDEP.web**. Log in with your NemID employee certificate.



Modify Provider Details

The first time you log on IDEP.web, you need to fill out the required provider details information. All the yellow fields must be filled in. The fields may be pre-filled with information from Statistics Denmark. You can correct or update information.

If you wish to receive correspondence from Statistics Denmark via digital post, check **Digital post**.

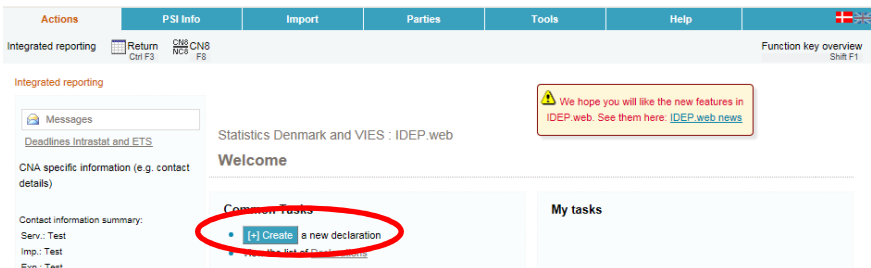


Note: At this time, it is not possible to receive an SMS reminder for Intrastat.

Click on **Save**, when you are finished.

Upload file

Click on **[+] Create a new declaration** on the start page.



Add return Header

Click on **Multi import**.

1. Choose survey:

Intrastat Arrival

Intrastat Dispatch

International trade in services

ProdCom

Multi PSI import
For **INTRASTAT** and **International trade in services** it is possible to import files containing more than one CVR/SE number and/or period (and both flows for INTRASTAT). Choose Multi PSI import below.

Multi import

Continue Close

Use the drop-down menu to choose the import format **Multi Text TAB**.

Import

Name*

Proceed with import Cancel

- ERP C5 ASCII (Intra) Text (TAB) - Microsoft C5 Comma delimited
- FTP-filer Text (TAB)
- INTRA-DK Text (TAB)
- Multi Excel Excel - Fil med alle Intrastat oplysninger
- Multi Excel valgte Excel - Fil med alle Intrastat oplysninger - valgte
- Multi Text TAB Text (TAB) - Tekstfil med perioder og varestrømme**
- INTRA-DK Text (TAB) - CBS - GØDSEL FOR ØKONOMI 2022
- UHT Multi Excel Excel - Multi Excel fil med UHT

Click on **Choose file** to locate your file and on **Upload** to import it.

Click on **Proceed with import**.

Import

Name* Multi Text TAB Text (TAB) - Tekstfil med peri Show format

Choose file... Upload

Proceed with import Cancel and go back to start page

The file will be uploaded to IDEP.web. If everything is ok, status will be **Can be approved**.

Click on **Go to declaration list**.

If Status is **Failure** – go to the section **Failure** in this guide.

File	Status	Action	Instruction
15651 Intrastat Text TAB.txt 002720, Export 202101	Can be approved		Import lines, Intrastat Text TAB, Export, 002720

Go to start page Go to declaration list

Click on **APPROVE AND CONTINUE** to submit your declaration.

Return Number	Nature of declaration	Type	Flow	Statistical Period	Total value	Number Of Items	Contact	Status	Action	Change Date
00352	Intrastat	Normal	Import	202001	40.000	4	✓	Can be approved	APPROVE AND CONTINUE	01-03-2022

Go to start page

Submit declaration

When you click on **Approve**, a summary of your declaration will be shown.

Please check that the declaration is for the correct flow (Import or Export) and statistical period.

If you are satisfied with the summary, click on **Yes, send declaration**. If not, click on **No, return to declaration list**.

Receipt

The declaration receipt will be sent to the e-mail address connected to your digital employee certificate.

Approve 002717

Provided by 17150413
Provided for 17150413

Statistics
Flow Intrastat
Statistical Period Export
January 2021 - 202101

Your declaration

Total value 133.000 DKK
Summary Tot. Supp. Units 1.093
Summary Total Net Weight 40 Kg

Number Of Items 3 [Declaration lines](#)
Number Of Items Aggregated - [Aggregated Info](#)

Attention: If you send this declaration you can no longer modify it.
If later you need to modify this declaration you can make a replacement declaration.
Do you wish to send the declaration?

[No, return to declaration list](#) [Yes, send declaration](#)

Failure

If there is something wrong in the declaration, the status will be **Failure**.

Click on the word **Failure** to go to the import-log.

Id	File	Status	Act
15856	Intrastat SDF-#12 sdf.txt 002717, Export 202101	Failure	

View Import-log

In the Import-log you can see the results of your import.

Click on **Expand all** to see details.

Click on the **Return Number** to open your declaration.

If the declaration contains warnings, please see the guide **Warnings in Intrastat IDEP** which can be downloaded from www.dst.dk/intraidep-en

View Import-Log (15853)

Type Of Import Format: Line
Import: Intrastat Text TAB2.txt 002717, Export 202101
Start of Import: 22-03-2021 13:39:52
Name: Intrastat Text TAB
End of Import: 22-03-2021 13:39:52

Result: Errors and/or warnings occurred during the import. Please check the log below.

[Discard this imported data](#) [Line Overview](#) [Go to the declarations list](#)

Change the view of the import log (tree or table) Show as table Collapse all **Expand all**

Errors and warnings - at least: 1

Errors/Warnings	Errors	Warnings
Partner country	1	0

TID: 002717-17150413

Return Number: 002717 Statistical Period: 202101 Flow: Export Number Of Items: 3 Errors: 1 Warnings: 0 First line #: 1

Error: Partner country
Item Number: 3 Imp. Line: 3 Error: US

[Discard this imported data](#) [Line Overview](#) [Go to the declarations list](#)

Click on **Erroneous Lines** to see a list of only lines with errors.

Click on the first item number to open the item post.

Use **Delete all lines and upload again**, if you want to upload a new file instead.

Modify Return Overview 002717 Statistics: Intrastat Flow: Export, Statistical Period: 202101 **Erroneous Lines**

[Edit declaration](#) [All](#) [Erroneous Lines](#) [Export lines](#) [Delete all lines and upload again](#)

Item Number	Declarant Ref. No.	Country of origin	Partner country	Partner VAT No.	Nature Of Transaction	CNE Goods Code	Net Mass in whole kilos	Suppl. Units	Inv. Val. Foreign Curr.	Invoice Value in DKK	Controlled	Last Used
3		DE	US	DE180247007	11	85232915		1.093		129.000		22-03-2021 13:40
Running totals:											40	133.000

[Go to declaration list](#) [Go to edit list](#) [Add line](#)

Click on **Export lines** to export your declaration to an Excel line file with a description of the errors. You can then correct this file and upload it again.

Red/yellow fields need to be corrected/filled out so they turn green. White fields are voluntary. If you wish to delete the post, choose **Delete** in the **Actions** menu.

Correct the item post and click on **Save and next** to go to the next erroneous line.

Click on **Save and stop** after the last correction.

Modify Return Line 3 / 3 - 002717 Template: []

Statistics: **Intrastat**, Flow: **Export**, Period: **202101**, Last Upd.: **22-03-2021 13:40**

Partner VAT No. DE185247507

Partner country* **US**

Country of origin DE Germany

Nature Of Transaction* 11 Transactions involving actual change

PSI Goods Code Enter a personal goods code name - or kee|

Goods Code* 85232915 [Save as personal code](#)

Magnetic tapes and magnetic discs, unrecorded, for the recording of sound or of other phenomena

Net Mass in whole kilos []

Suppl. Units (p/st)* 1.093

Currency Code []

Invoice Value in DKK* 129.000

Declarant Ref. Nr. []

Running total : Net mass: 40 Total invoice value: 133.000

[Save](#) [Save and stop](#) [Save and next](#) [Add line](#) [Cancel and return to lines list](#)

Note: Remember to approve your declaration.

Select	Item Number	Declarant Ref. Nr.	Country of origin	Partner country	Partner VAT No.	Nature Of Transaction	CNE Goods Code	Net Mass in whole kilos	Suppl. Units	Inv. Val. Foreign Curr.	Invoice Value in DKK	Correct
<input type="checkbox"/>	1		DE	DE	DE185247507	11	25102000	15			1.000	✓
<input type="checkbox"/>	2		AT	AT	AT149132302	11	84733000	20			3.000	✓
<input checked="" type="checkbox"/>	3		DE	BE	DE185247507	11	85232915	1.093			129.000	✓
								Running totals:	40		133.000	

[Go to declaration list](#) [Go to last line](#) [Add line](#) [Approve](#)

Contact Statistics Denmark

If you have questions about IDEP.web, you are welcome to contact Statistics Denmark at idep@dst.dk