

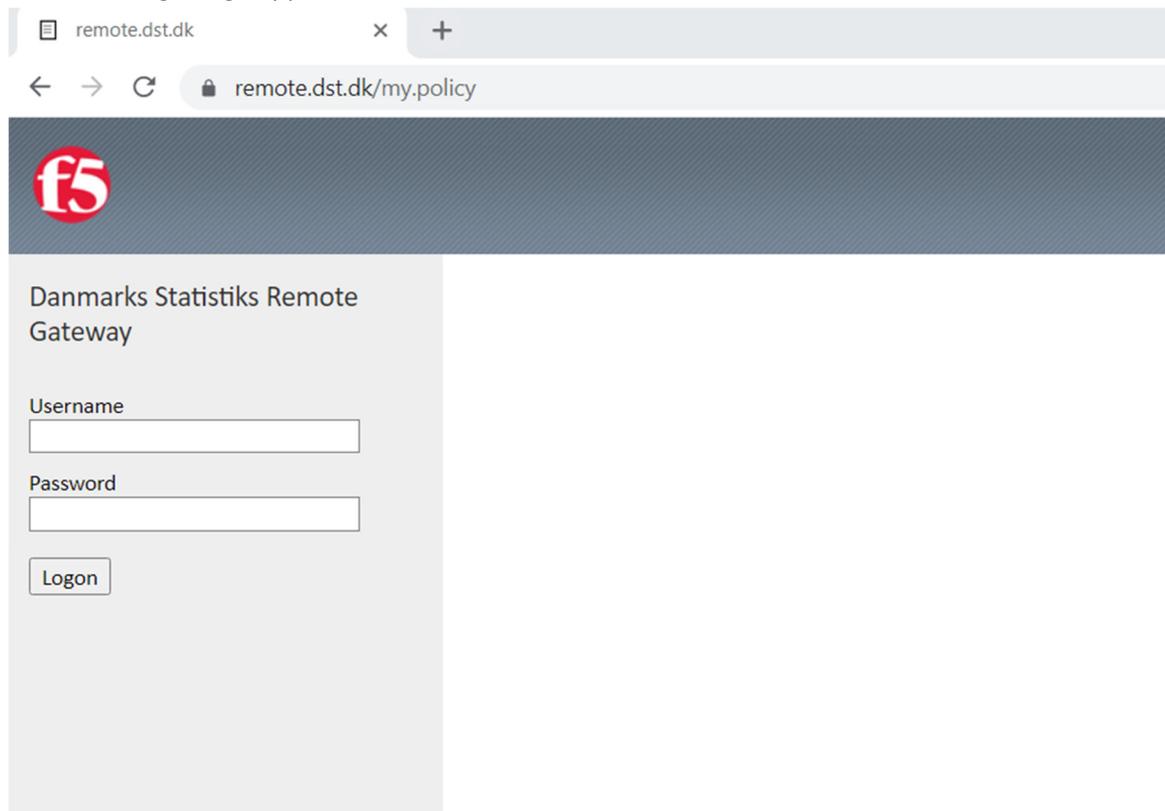
Connection to Researcher servers at DST – Windows Users

This guide describes how to connect to our Researcher servers at Statistics Denmark – This includes both hosted and shared servers.

Start your preferred browser (e.g. Firefox, Edge or Google Chrome.)

Go to the following site: <https://remote.dst.dk>

The following image appears in the browser:

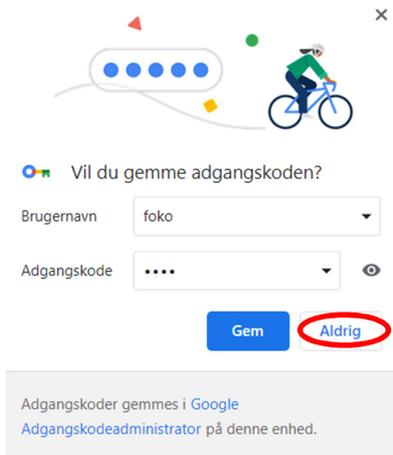


Enter your Researcher username (3 or 4 characters) under *Username*

Enter your 4-digit PIN code under *Password*

Then click *Logon*

If the following appears, or an equivalent for your choice of browser (the picture is from chrome) you have to click *Never*. **Do not save any passwords or pins for logins for Danmarks Statistics!**



Vil du gemme adgangskoden?

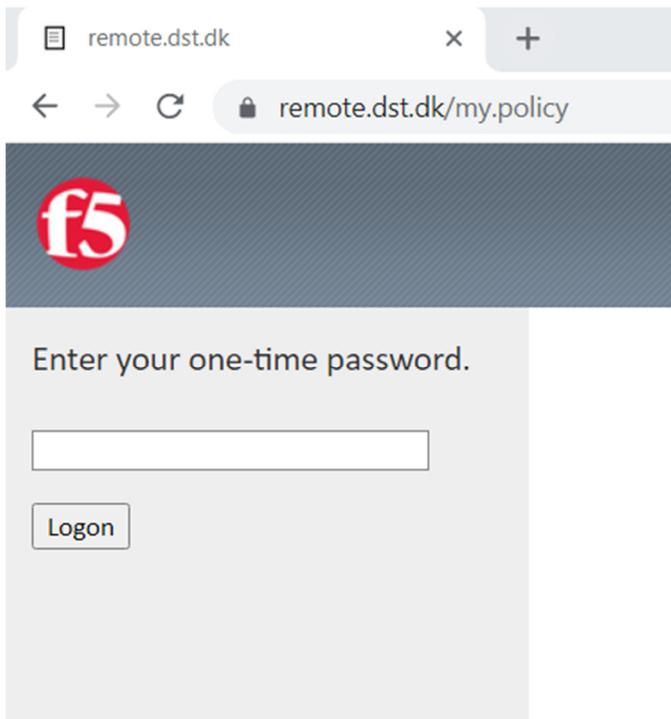
Brugernavn foko

Adgangskode

Gem Aldrig

Adgangskoder gemmes i Google Adgangskodeadministrator på denne enhed.

After that, the following appears:



remote.dst.dk

remote.dst.dk/my.policy

f5

Enter your one-time password.

Logon

After a few seconds, you will receive an SMS with a *one-time password*

Enter your *one-time password* (The input is case insensitive)

Then click *Logon*

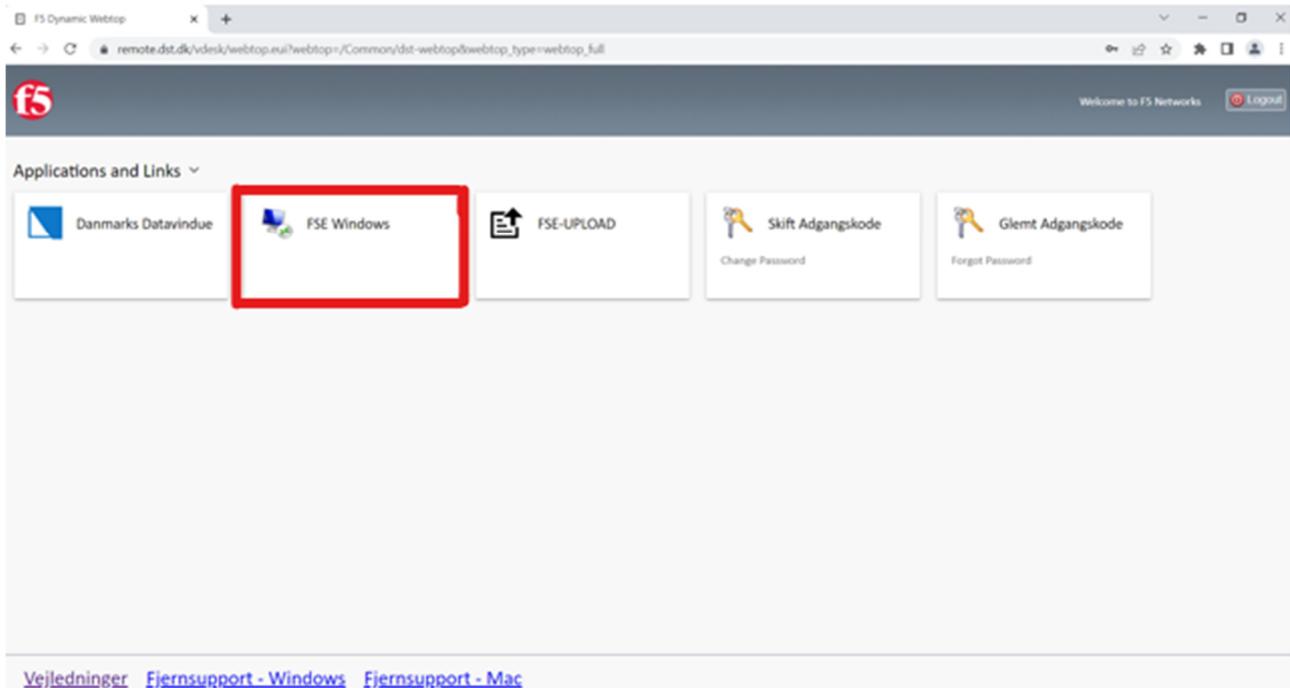
If you are equipped with a token, you do not receive an SMS. Instead, you have to enter the 8-digit number, which your Entrust token shows as your *one-time password*.



The number will appear after a few seconds when you hold down the "BUTTON" on your token.

The following image will appear in the browser:

(Note that the number of icons you have, depends on which rights you have)



Click on the server you want to connect to

A pop-op will appear. (in Chrome it appears in the bottom left. In Edge in the top right)

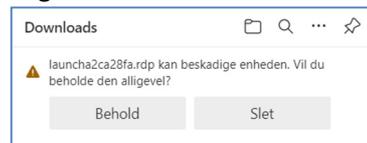
Chrome



In Chrome you click on the arrow and click *Open*

In Edge click on *Keep* and *Open File*

Edge



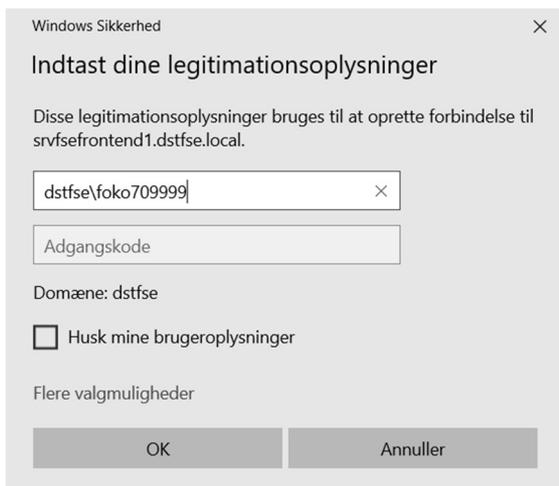
After that, the following appears:



If you are using the solution for the first time, Check off the box next to *Spørg mig ikke igen om forbindelser til denne computer* (Do not ask me again for connections to this computer) so that this dialogue box will not reappear in the future.

Click *Opret forbindelse* (Connect)

After that, the following appears:



If the pop-up appears with a user from your own pc you have to do the following:

- Click *More Options* (Flere valgmuligheder)
- Click on *Use a different account* (Brug en anden konto)

Type your username as either dstfse*(project username)*

In the next field, enter your server password

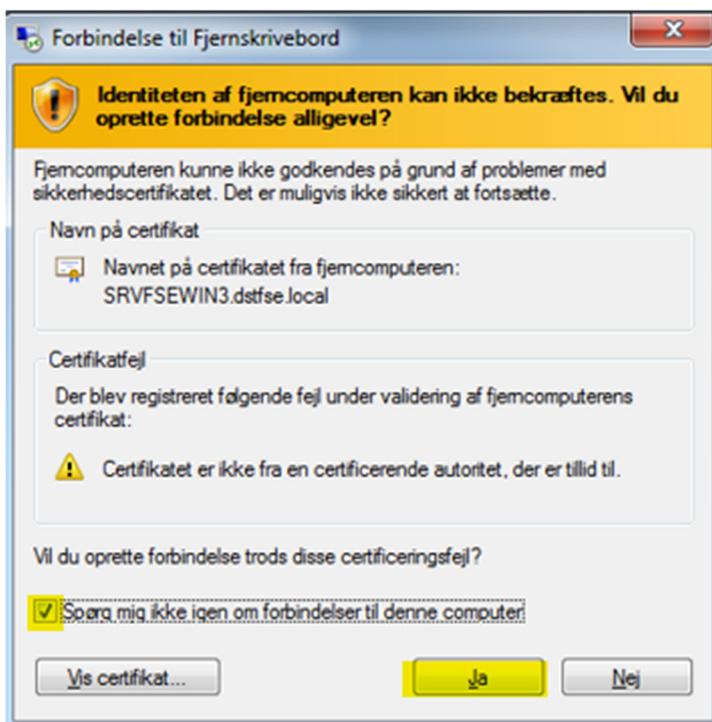
Click *OK*

Important: Do not check off *Husk mine legitimationsoplysninger (Remember my credentials)*, as you will subsequently experience problems with changing your password.

If you are already logged in to a local Windows network, you will receive the following dialog:

- Click *Brug en anden konto (User another account)*
- Login as described above

After that, the following appears:

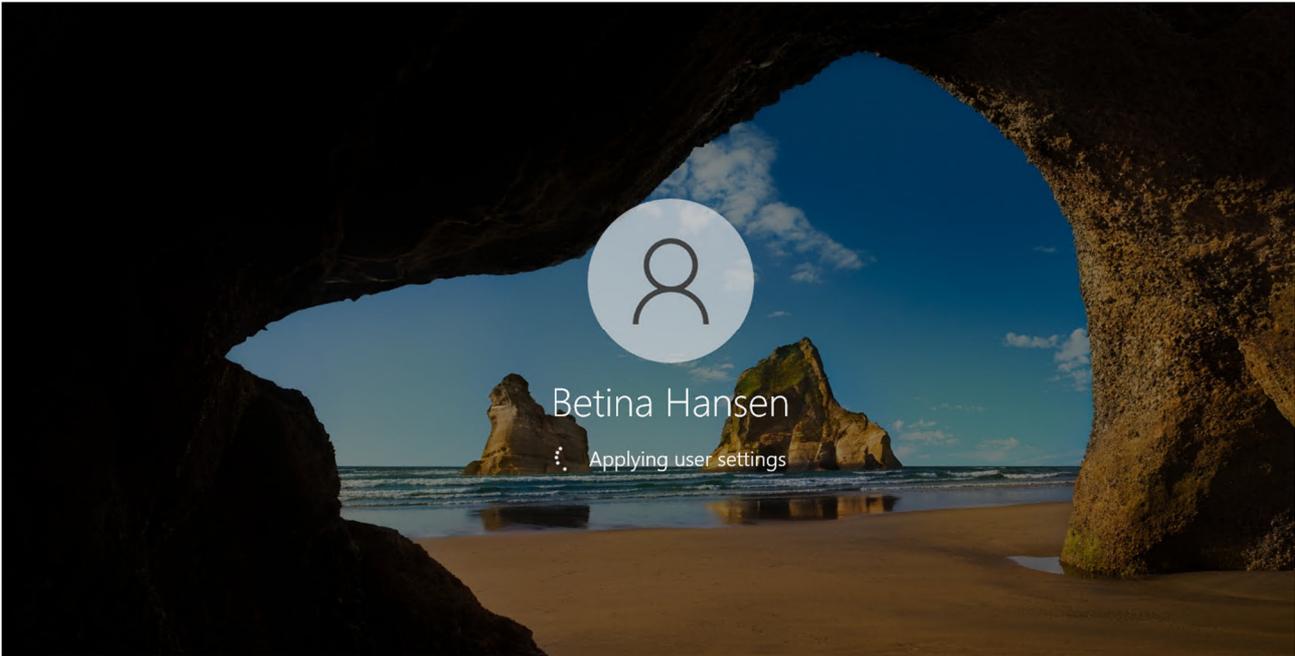


The first time you use the solution, tick the box *Spørg mig ikke igen om forbindelser til denne computer (Do not ask me again about connections to this computer)* so that this dialogue box will not reappear in the future.

- Click *Ja (Yes)*

Now you are connecting to your server at Statistics Denmark.

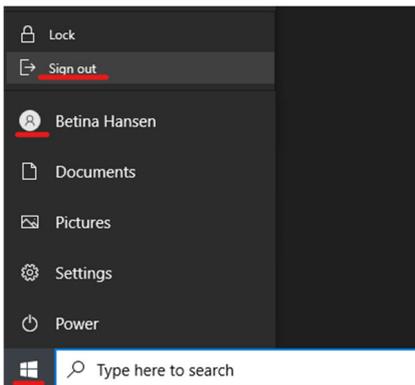
Then your *Desktop* appears, and you can now operate your server.



After you finish your work on the server, you must sign out of the server.

You sign out of the server using the following steps:

- 1) Click on the windows icon
- 2) Click on the user icon
- 3) Click **“Sign out”**



Afterwards, click Logout in the top left corner of the Browser:

