

## The Budgeted Use of Manpower in Municipalities

<b>0 Administrative Information about the Statistical Product</b>	<b>Latest update</b> September 10 2008
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<b>0.4 Purpose and History</b> Statistics Denmark has ceased publication of The Budgeted Use of Manpower in Municipalities. The latest published figures cover the budget of 2002. The publication has ceased due to the fact, that the introduction of management of payroll cost in many municipalities in recent years has caused difficulties in relation to converting the budgeted payroll cost into fulltime employed staff. The purpose of The Budgeted Use of Manpower in Municipalities was to analyse the budgeted use of manpower in counties and municipalities presented by function over a fiscal year. The fiscal year 1978 was the first year for which it mandatory for the municipalities to conduct questionnaire-based surveys regarding the budgeted use of manpower. Until 1981 the survey results were sent to the Ministry of the Interior, but from 1982 Statistics Denmark started collecting the survey results.	
<b>0.5 Users and Application</b> Users: Counties, municipalities, ministries, organizations, the news media, politicians, private firms and private persons  Application: For purposes of public planning, surveillance of economic conditions and public debate.	
<b>0.6 Sources</b> Information was obtained via questionnaires.	
<b>0.7 Legal Authority to Collect Data</b> The legal authority to collect data was provided by section 6 of the Act on Statistics Denmark as subsequently amended by Act no. 15 of 12th January 1972, by Act no.386 of 13th June 1990, by Act no. 1025 of 19th December 1992 and most recently by Act no. 295 of 2nd May 2000.	
<b>0.8 Response burden</b> There was no response burden as the questionnaires were send by the Ministry of the Interior to the municipalities. Statistics Denmark collected and compiled the data.	
<b>0.9 EU Regulation</b> Was irrelevant to the statistics.	
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**1.1 Description of Contents**

The statistics presented the budgeted use of full-time employed staff analysed by functions (accounts) in the municipalities.

**1.2 Statistical Concepts**

The population consisted of all Danish counties, municipalities and the Capital Association of Hospitals. The number of staff hours were converted into the number of full-time employed staff who were engaged according to the existing collective agreements.

The staff at privat institutions who were engaged in hospital services and social health services and who had entered into a collective agreement with the counties/municipalities were included in the statistics.

The statistics distinguished between the permanent staff in the municipalities and the employees in special arrangements such as job- training arrangements, pool jobs, cash benefit recipients and refugees and foreigners participating in local government activation.

The permanent staff in the municipalites and counties were analysed by functions (accounts).

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**2 Time****2.1 Reference Period**

The reference period was the 15th of October, when the counties and municipalities passed, at the latest, their new budget.

**2.2 Date of Publication**

The statistics were published annually at the end of November.

**2.3 Punctuality**

The statistics were usually published without delay in relation to the scheduled date.

**2.4 Frequency**

The statistics were compiled annually.

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**3 Accuracy****3.1 Overall accuracy**

The overall accuracy was very high until the municipalities in recent years introduced management of payroll cost in their budgets. First of all the municipalities filled out the questionnaires as soon as the budgets were passed, while the figures were still fresh in their memory, and secondly the municipalities were interested in filling out the questionnaires as correctly as possible, due to the fact that the information was passed on to the Ministry of the Interior and Health, the Ministry of Finance and the county and munipality associations by Statistics Denmark for use in calculation of key figures, analyses and surveillance of economic conditions. The introduction of management of payroll cost in many municipalities in recent years has however caused difficulties in relation to converting the budgeted payroll cost into fulltime employed staff.

**3.2 Sources of inaccuracy**

Percentage of coverage:

The coverage was 100 pct.

Collection:

The questionnaires were sent directly by the municipalities to Statistics Denmark. As earlier mentioned, the overall accuracy had in recent years deteriorated due to the introduction of management of payroll cost in many municipality budgets. The

figures concerning job-training arrangements, pool jobs, cash benefit recipients and refugees and foreigners participating in local government activation had also to be subject to reservations, due to the fact that these special arrangements are not controlled by the municipalities.

Refinement:

The data were subjected to computerized data editing by Statistics Denmark before they were published.

### 3.3 Measures on accuracy

The statistical uncertainty was not calculated.

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## 4 Comparability

### 4.1 Comparability over Time

The following factors hampered data comparability over time:

The Capital council was abolished on 1 January 1990. The Capital Council had county status and included Copenhagen City and Regional Transport. Copenhagen City and Regional Transport was separated and became an independent company, which is not included in the municipality sector.

The establishment of the Capital Association of Capital Hospitals on 1 January 1995 resulted in a separation of the hospitals of Copenhagen and Frederiksberg municipalities into an independent company. This company is not included in the municipality sector. However, Statistics Denmark collects data regarding the budgeted manpower of the Copenhagen Association of Hospitals .

The weekly reduction in working hours from 40 to 39 hours on 1 January 1987, from 39 to 38 hours on 1 September 1988 and from 38 to 37 hours on 1 September 1990.

Changes in the budget and accounts system.

Structural changes in the municipalities, which resulted in altered budgeting practices.

### 4.2 Comparability with other Statistics

Other comparable statistics relating to this field were not available. However, Statistics Denmark compiles data concerning the actual use of manpower in the earning statistics for local government employees under the theme Labour Market. The statistics concerning the actual use of manpower in the municipalities do not provide figures analysed by functions (accounts).

### 4.3 Coherence between provisional and final statistics

Only final figures are published.

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## 5 Accessibility

### 5.1 Forms of dissemination

Current publication:

Nyt fra Danmarks Statistik (News from Statistics Denmark) and Offentlige finanser (Public finances) appearing in the series "Statistiske Efterretninger" (Statistical News)

Statistikbanken.dk: Municipality:

BUDK1, BUDK2, BUDK32, BUDK53.

Region:

BUDR1, BUDR32.

The statistics analyse the current and capital budgets of municipalities and regions and how they are financed. The statistics are published and compiled annually.

### **5.2 Basic material: Storage and usability**

Statistics Denmark stores the completed municipality and region budgets. The data contain the variables described in section 1.2.

### **5.3 Documentation**

In the municipality manual on the budget and accounting system, which is updated by the Ministry of the Interior and Health, section 5.2 gives a description in Danish of the rules in force with respect to this area. The municipal manual is found at the website of the Ministry of the Interior and Health: [www.im.dk/den\\_gule\\_mappe](http://www.im.dk/den_gule_mappe).

### **5.4 Other Information**

Other information was not available.

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